

MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, July 15, 2021 at 10:00 a.m.
RRDSSAB Office, Fort Frances, ON
MEETING #8/21 via GoTo Meeting

PRESENT: Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
Don Canfield, Rainy River Central
Bill Langner, Township of Dawson
Ken McKinnon, Township of LaVallee
Dennis Brown, Town of Atikokan
Robert Burns, Rainy River East
Colleen Fadden, Township of Lake of the Woods
Mike Ford, Township of Alberton

OTHER: None

REGRETS: George Heyens, Township of Morley
James Gibson, Township of Chapple
Lori-Ann Shortreed, Town of Emo

STAFF: Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder

1. Call to Order

The Chair called the meeting to order at 10:02 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #63/21 MOVED BY D. Canfield and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of July 15, 2021, as amended.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

The meeting moved in-camera.

Resolution #64/21 MOVED BY C. Fadden and SECONDED BY D. Brown:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- A proposed or pending acquisition of land for RRDSSAB or a local board purpose or disposal of land no longer needed for RRDSSAB or a local board purpose.
- Personal matters about an identifiable individual, including RRDSSAB or local board employees.

Carried.

The Chair reconvened the meeting to its regular session.

In-Camera Report

Resolution #65/21 MOVED BY D. Canfield and SECONDED BY B. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board directs the CAO to proceed as directed in camera, in regards to issues as identified in camera.

Carried.

6. Approval of Minutes

6.1 June 17, 2021 Regular Board Minutes

The minutes from the Regular Board Meeting held on June 17, 2021 were reviewed and approved.

Resolution #66/21 MOVED BY A. Hallikas and SECONDED BY C. Fadden:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held June 17, 2021 be approved.

Carried.

7. Committee Reports

Ad hoc Building & Service Review Committee Meeting – July 13, 2021

The Ad hoc Building & Service Review Committee met July 13, 2021 to discuss appliances life cycles for RRDSSAB housing units.

8. Business Arising from the Minutes

None.

9. New Business

9.1 Queen Street Lot 42 & 43

The CAO reported the purchase of Queen Street Lots 42 and 43 in Emo, ON.

Resolution #67/21 MOVED BY D. Canfield and SECONDED BY K. McKinnon:

RESOLVED THAT the Rainy River District Social Services Administration Board pay all costs for the purchase of vacant Lots 42 & 43 on Queen Street in Emo, ON in the amount of \$62,453.01 with funds from prior years surplus funds.

Carried.

9.2 Community Safety and Wellbeing (CSWB) Plan

A summary report on the status of the CSWB Plan was part of the meeting package.

9.3 Human Resources Policy

HR 1.3 Compensation Review

Human Resources Policy, *HR 1.3 Compensation Review*, was part of the meeting package.

Resolution #68/21 MOVED BY D. Canfield and SECONDED BY K. McKinnon:

RESOLVED THAT the Rainy River District Social Services Administration Board adopt Human Resources Policy *HR 1.3 Compensation Review*.

Carried.

9.4 Rapid Housing Initiative

The Board directed the CAO to update and proceed with the previous two submissions.

9.5 Rainy River District Women's Shelter of Hope #63/20

Resolution #63/20 dated July 16, 2020 declared the Rainy River District Women's Shelter of Hope, Second Stage Housing as a "Project in Difficulty" (PID). The RRDSSAB rescinds the "PID" designation and returns full operational control and records of Second Stage Housing effective immediately.

Resolution #69/21 MOVED BY A. Hallikas and SECONDED BY C. Fadden:

WHEREAS;

The Rainy River District Social Services Administration Board (RRDSSAB) by Resolution 63/20 dated July 16, 2020 declared the Rainy River District Women's Shelter of Hope (RRDWSOH), Second Stage Housing as a "Project in Difficulty" (PID) in accordance with the *Housing Service Act, 2011, S.O. 2011, c.6, Sched. 1.* and directed administration to:

- 1) Dismiss the existing three RRDWSOH Board members;
- 2) Appoint the following RRDSSAB Board members to a new Board to represent Second Stage Housing,
 - a) Dennis Brown,
 - b) Robert Burns,
 - c) Debbie Ewald,
 - d) Andrew Hallikas, and
 - e) Don Canfield;
- 3) Secure all records related to Second Stage Housing from RRDWSOH; and
- 4) Assume direct management control of Second Stage Housing on an interim basis;

AND WHEREAS the Ministry of Child, Community and Social Services and the Ministry of Municipal Affairs and Housing assisted in re-establishing the RRDWSOH by appointing an interim Executive Director who has re-established:

- 1) A board of governance with representatives across the Rainy River District;
- 2) Restoring and updated Governance and Operational Policies;
- 3) Taken steps to ensure that Procedures and Protocols for financial interactions are in accordance with Generally Accepted Accounting Principles (GAAP); and
- 4) Re-established appropriate staffing levels to ensure continued operations.

BE IT RESOLVED that the RRDSSAB rescind the "PID" designation on the RRDWSOH and return full operational control and records of Second Stage Housing effective immediately;

AND FURTHERMORE;

That Administration prepare a letter to the RRDWSOH Board & Executive Director advising them of the return of operational control and thanking them for ensuring the continued viability and sustainability of the program;

AN FURTHERMORE;

That the letter be copied to the Ministry of Child, Community and Social Services and the Ministry of Municipal Affairs and Housing.

Carried.

9.6 Fort Frances Tribal Area Health

The Board directs the CAO to provide a letter of support to Fort Frances Tribal Area Health Services to create a single site solution for their services with exception of the Mino Ayaa Ta Win Healing Center.

Resolution #70/21 MOVED BY K. McKinnon and SECONDED BY D. Canfield:

WHEREAS, Fort Frances Tribal Area Health Services is currently working out of seven different office location making coordination of care and services extremely challenging;

AND WHEREAS FFTAHS services has completed a Strategic Plan with concept drawings to provide a single service location;

BE IT RESOLVED THAT the Rainy River District Social Services Administration Board provide a letter of support to Fort Frances Tribal Area Health Services (as attached) to create a single site solution for their services with exception of the Mino Ayaa Ta Win Healing Center.

Carried.

9.7 Draft RRDOHT Structure

A draft RRDOHT structure document was part of the meeting package. The CAO shared that terms of reference are still being worked on and discussion was had on the draft structure that was provided.

9.8 Community Paramedicine Policy Framework

The Community Paramedicine Policy Framework submission was part of the meeting package. Part of the submission asks for ~\$100K to enhance the Community Paramedicine program.

9.9 Sidewalks/Curb at 737 Scott Street

The CAO shared an email from the Town of Fort Frances Public Works regarding the cost breakdown for the sidewalks/curbs at 737 Scott Street (Ambulance Garage).

Resolution #71/21 MOVED BY D. Canfield and SECONDED BY M. Ford:

BE IT RESOLVED that the RRDSSAB directs administration to proceed with the quote from the Town of Fort Frances for the revitalization of the sidewalks/curbs and the installation of the new two new approaches onto the property at 737 Scott Street in the amount of \$21,759.05 including HST,

AND FURTHERMORE,

That the funding for the project utilize in-year unspent capital and/or operation funds with any short fall being funded from the Building and Base Capital Reserve with a final report to the board at year end.

Carried.

10. Reports

10.1 CAO Report

The CAO expects confirmation of AMO delegation requests soon. Formal Issue Sheets will be provided to the Board once all meetings are confirmed.

10.2 HR Report

Human Resources Report was part of the meeting package.

10.3 Finance

10.3.1 The Monthly Financial Statements will be sent to the Board electronically.

10.3.2 The Investment Report (Quarterly) was part of the meeting package.

10.3.3 The Maintenance Report (Quarterly) was part of the meeting package.

10.4 Board Chair Report

The Board Chair looks forward to AMO delegations and awaits the meeting confirmations.

11. Other Business

12. Information Items Attached

The board received an information package as part of this meeting's agenda.

13. Information Items Available Upon Request

14. Next Meeting

The next Regular Board meeting of the Rainy River District Social Services Administration Board will be held September 16, 2021 at 10:00 a.m. and will be held virtually.

15. Adjournment

Resolution #72/21 MOVED BY K. McKinnon and SECONDED BY M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 11:12 a.m.



CHAIR

September 16, 2021

DATE APPROVED



SECRETARY-TREASURER (CAO)