

MINUTES of the ANNUAL GENERAL MEETING of the BOARD
THURSDAY, May 20, 2021 at 1:00 p.m.
RRDSSAB Office, Fort Frances, ON
MEETING #AGM/21 via Teleconference

- PRESENT:** James Gibson, Township of Chapple
Ken McKinnon, Township of LaVallee
Mike Ford, Township of Alberton
Dennis Brown, Town of Atikokan
Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
Don Canfield, Rainy River Central
Robert Burns, Rainy River East
Bill Langner, Township of Dawson
- REGRETS:** Lori-Ann Shortreed, Town of Emo
Colleen Fadden, Township of Lake of the Woods
George Heyens, Township of Morley
- STAFF:** Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder
Joanne Spence, Human Resource Officer
Aynsley McKinnon, Human Resource Officer
Sandra Weir, Integrated Services Manager
Dan Sutton, Information Systems Officer
Wendy Tilbury, Finance Supervisor
Chad Buist, Chief of Paramedic Services
Robin Pollard, Deputy Chief
Chris Wielinga, Deputy Chief
Shelley Shute, Director of Integrated Services
Tanis Fretter, Integrated Services Manager
Dana Kaliska, Maintenance Supervisor
Michelle Shute, Supervisor of Infrastructure & Asset Management
- PUBLIC:** Michael McKinnon, Atikokan Progress
Shiela Shaw, CMHA Fort Frances
Charlene Strain, CMHA Fort Frances
Trudy McCormick, Northwest Community Legal Clinic
June Caul, Town of Fort Frances
Wendy Brunetta, Town of Fort Frances
Randy Thoms, 93.1 the Border
April Szpara, Columbus Place

1. Call to Order

Debbie Ewald, Chair, welcomed everyone to the Rainy River District Social Services Administration Board (RRDSSAB) Annual General Meeting (AGM) and called the meeting to order at 1:01 p.m. The public was reminded that only Board Members have voting privileges during this meeting.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #AGM-01/21 MOVED BY A. Hallikas and SECONDED BY D. Brown:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of May 20, 2021, as presented.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

None.

6. Approval of Minutes

The Board reviewed the minutes of the May 21, 2020 Annual General Meeting, noting that they were passed at the next Regular Board Meeting held on June 18, 2020.

7. Business Arising from the Minutes

None.

8. New Business

8.1 Presentation of 2020 Audited Financial Statements

The Director of Finance & Asset Management, L. Eluik presented the 2020 Audited Financial Statements, prepared by BDO Canada LLP stating the responsibilities of all parties.

L. Eluik shared that once the Audited Financial Statements are signed they will be posted to our website.

Resolution #AGM-02/21 MOVED BY M. Ford and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River District Social Services Administration Board, receive the 2020 Audited Financial Statements from BDO Canada LLP.
Carried.

8.2 Confirm Auditors for 2021

The Board confirmed the auditors for the 2021 calendar year.

Resolution #AGM-03/21 MOVED BY D. Brown and SECONDED BY M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board confirm the appointment of BDO Canada LLP as auditors for the fiscal year ended December 31, 2021.
Carried.

8.3 Staff Recognition Awards/Long Term Service Awards

The Board Chair and CAO acknowledged and congratulated current employees for their years of service, as follows:

- 5 years: Terry Carmody
- 10 years: Aynsley McKinnon, Dan Sutton, Jodi Beange, Dave Egan, Katrina Michaelis, Kirt Pfeifer, Alyssa Vanderaa
- 15 years: Mary Makarenko, Fred Sinninghe
- 20 years: Joanne Spence
- 25 years: Marie Howells
- 30 years: Robert Altbauer
- 35 years: Shelly VanUden

The CAO thanked all staff for their ongoing commitment to our organization. It is through their hard work and dedication that allows us to serve clients and patients with integrity and compassion to improve our district.

9. Reports

2020 Annual Report:

The CAO summarized the RRDSSAB 2020 Annual Report highlighting the interruption of the pandemic.

The CAO thanked the Board Chair and Vice-Chair for 2020 and the Board going forward for their dedication and commitment. Management and staff were also thanked for their dedication and hard work, especially given the extraordinary circumstances brought on with the pandemic.

Resolution #AGM-04/21 MOVED BY A. Hallikas and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board receive the *2020 Annual Report*, as presented by the Chief Administrative Officer and Board Chair.

Carried.

Board Chair 2020 Report:

The Board Chair, Debbie Ewald, summarized the 2020 Board Chair Report, highlighting the purchase of the Apostolic Way Church, the renting of Sleepy Owl Motel to provide homeless individuals with a safe location to be housed while trying to limit community spread, and the Community Paramedicine Program. The Board Chair thanked community partners for their continued support, RRDSSAB management and staff, district municipalities and Board Members for their hard work and dedication, especially with the extraordinary circumstances brought on with COVID-19. The Board Chair expressed great thanks to the paramedics for providing COVID-19 Vaccine clinics.

10. Other Business

None.

11. Open Question Period

What is the state of the buildings and occupancy for Atikokan Social Housing?

There have been many vacancies over the past ten (10) years in Atikokan. Over the last few years units have been brought back on-line that were out of service and in need of repairs. Currently single individuals are being over housed in family units.

12. Next Meeting

The next Annual General Meeting (AGM) will be held May 19, 2022, with the location to be determined.

13. Adjournment

Resolution #AGM-05/21 MOVED BY M. Ford and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board *Annual General Meeting* be adjourned.

Carried.

The meeting was adjourned at 1:23 p.m.



CHAIR



SECRETARY-TREASURER (CAO)

June 17, 2021

DATE APPROVED