
MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, December 10, 2020 at 10:00 a.m.
RRDSSAB Office, Fort Frances, ON
MEETING #13/20 via Teleconference

- PRESENT:** Dennis Brown, Town of Atikokan
Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
Don Canfield, Rainy River Central
Bill Langner, Township of Dawson
Colleen Fadden, Township of Lake of the Woods
Lori-Ann Shortreed, Town of Emo
Mike Ford, Township of Alberton
Robert Burns, Rainy River East
James Gibson, Township of Chapple
- OTHER:** None
- REGRETS:** George Heyens, Township of Morley
Ken McKinnon, Township of LaVallee
- STAFF:** Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder

1. Call to Order

The Chair called the meeting to order at 10:02 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #99/20 MOVED BY D. Brown and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of December 10, 2020, as presented.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

The meeting moved in-camera.

Resolution #100/20 MOVED BY R. Burns and SECONDED BY C. Fadden:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including RRDSSAB or local board employees.
- A proposed or pending acquisition of land for RRDSSAB or a local board purpose or disposal of land no longer needed for RRDSSAB or a local board purpose.
- Litigation or potential litigation, including matters before Administrative Tribunals, affecting the RRDSSAB or a local board.
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the RRDSSAB or a local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.
- Information explicitly supplied in confidence to the RRDSSAB or a local board, by Canada, a province or territory, or a Crown agency of any of them.
- Labour relations or employee negotiations

Carried.

The Chair reconvened the meeting to its regular session.

In-Camera Report

Resolution #101/20 MOVED BY A. Hallikas and SECONDED BY J. Gibson:

RESOLVED THAT the Rainy River District Social Services Administration Board directs the CAO to proceed as directed in camera, in regards to issues as identified in camera.

Carried.

6. Approval of Minutes

6.1 November 19, 2020 Regular Board Meeting

The minutes from the Regular Board Meeting held on November 19, 2020 were reviewed and approved.

Resolution #102/20 MOVED BY D. Canfield and SECONDED BY M. Ford:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held November 19, 2020 be approved.

Carried.

7. Committee Reports

November 26, 2020 Ad hoc CAO Performance Review Committee

The Ad hoc CAO Performance Review Committee met November 26, 2020 to discuss the Employment Contract between RRDSSAB and the CAO.

November 26, 2020 Ad hoc Negotiations Committee

The Ad hoc Negotiations Committee met November 26, 2020 to discuss the Staff Agreement between RRDSSAB and the Management Employees.

December 8, 2020 Ad hoc Negotiations Committee

The Ad hoc Negotiations Committee met December 8, 2020 to discuss the upcoming CUPE Negotiations.

December 9, 2020 Joint Health and Safety Committee

A meeting of the Joint Health and Safety Committee met December 9, 2020.

8. Business Arising from the Minutes

8.1 ROMA 2021

A summary of the 2021 ROMA delegation requests was sent to the Board. The CAO asked the Board Members to share any specific information they would like included in the final briefing notes for the Ministers.

9. New Business

9.1 Finance Policies

F-3.0 Budgeting Process

F-4.15 Travel & Accommodation

F-5.0 Procurement

Human Resources Policy

HR 1.3 Compensation Review (new)

The CAO asked the Board to table this agenda item until the next meeting, January 21, 2021.

9.2 CAO Agreement

No further discussion was had on this item.

Resolution #103/20 MOVED BY D. Canfield and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) amend the Employment Contract between the RRDSSAB and the CAO commencing January 1, 2021 up to and including December 31, 2025, as presented.

Carried.

9.3 Management Agreement

No further discussion was had on this item.

Resolution #104/20 MOVED BY D. Canfield and SECONDED BY M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) approve the Staff Agreement between the RRDSSAB and the *Management Employees* commencing January 1, 2021 up to and including December 31, 2025.

Carried.

9.4 Enhancement of Community Paramedicine for Long Term Care (CPLTC)

Enhancement of Community Paramedicine for Long Term Care (CPLTC) is one of four initiatives happening simultaneously with Community Paramedicine. This initiative is to be 100% provincially funded to enhance Community Paramedicine for three years commencing April 1, 2021. The CAO will submit an application. The work is specifically to target individuals:

- On the wait list for long term care;
- Those awaiting assessment to go onto the wait list for long term care; and
- Those who are soon to be eligible for long-term care.

9.5 Fotheringham Court

The CAO provided an update on floor damage and wall cracking issues in the lower level public bathrooms in Fotheringham Court. Salteaux will be going out to the property for an assessment to determine the cause of these issues. The CAO will report the findings to the Board when available.

10. Reports

10.1 CAO Report

CAO Report was part of the meeting package.

The CAO has been invited to give a presentation on Community Paramedicine at the upcoming ROMA Conference alongside Paramedic Chief Peter Dundas, Peel Region and Paramedic Chief, Mike Nolan, Renfrew County.

10.2 HR Report

Human Resources Report was part of the meeting package.

10.3 Finance

10.3.1 The Monthly Financial Statements will be sent electronically next week.

10.4 Board Chair Report

The Board Chair thanked the Board Members who participated in the negotiations meetings.

11. Other Business

None.

12. Information Items Attached

The board received an information package as part of this meeting's agenda.

13. Information Items Available Upon Request

14. Next Meeting

The next Regular Board meeting of the Rainy River District Social Services Administration Board will be held January 21, 2021 at 10:00 a.m. and will be held virtually.

15. Adjournment

Resolution #105/20 MOVED BY D. Brown and SECONDED BY M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 11:45 a.m.



CHAIR



SECRETARY-TREASURER (CAO)

January 21, 2021

DATE APPROVED