

MINUTES of the ANNUAL GENERAL MEETING of the BOARD
THURSDAY, May 19, 2022 at 1:30 p.m.
La Place Rendez-Vous, Fort Frances, ON
MEETING #AGM/22

- PRESENT:** James Gibson, Township of Chapple
Ken McKinnon, Township of LaVallee
Mike Ford, Township of Alberton
Dennis Brown, Town of Atikokan
Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
Don Canfield, Rainy River Central
Robert Burns, Rainy River East
Bill Langner, Township of Dawson
Lori-Ann Shortreed, Town of Emo
George Heyens, Township of Morley
- REGRETS:** Colleen Fadden, Township of Lake of the Woods
- STAFF:** Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder
Susan Badiuk, Administrative Assistant - Recorder
Joanne Spence, Human Resource Officer
Aynsley McKinnon, Human Resource Officer
Sandra Weir, Integrated Services Manager
Chad Buist, Chief of Paramedic Services
Robin Pollard, Deputy Chief
Chris Wielinga, Deputy Chief
Shelley Shute, Director of Integrated Services
Brenda Witherspoon-Bedard, Community Engagement Coordinator
Dana Kaliska, Maintenance Supervisor
Michelle Shute, Supervisor of Infrastructure & Asset Management
Donna O'Sullivan, EMS, Paramedic Services
Jack Kellar, EMS, Paramedic Services
- PUBLIC:** Stacy Hahkala, CMHA Fort Frances Branch
Char Strain, CMHA Fort Frances Branch
Pauline Hyatt, CMHA Fort Frances Branch
Ken Kellar, Fort Frances Times
Trudy McCormick, Northwest Community Legal Clinic
June Caul, Town of Fort Frances
Crystal Gray, Township of Emo

Marilynn McDonald, Golden Age Manor
Randy Thoms, 93.1 the Border
April Szpara, Columbus Place

1. Call to Order

Debbie Ewald, Chair, welcomed everyone to the Rainy River District Social Services Administration Board (RRDSSAB) Annual General Meeting (AGM) and called the meeting to order at 1:48 p.m. The public was reminded that only Board Members have voting privileges during this meeting.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #AGM-01/22 MOVED BY B.Burns and SECONDED BY L.Shortreed:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of May 19, 2022, as presented.

Carried.

**4. Presentations/Delegations
Enumeration (By Name Lists)**

Brenda Witherspoon-Bedard, Community Engagement Coordinator (Homelessness) The presentation talked about the Out of the Cold program and touched on how they had 689 total guests visits from January 2021 to December 2021. The Pandemic and the weather made a huge difference in the amount of people seeking shelter. The Community Homelessness Prevention Initiative (CHPI) was utilized at a higher rate this past year. RRDSSAB is working with CMHA, Riverside Healthcare, the Friendship Centre and Victims Services to establish a By Name Prioritization List (BNL). This Coordinated Entry System (CES) with streamline and coordinate intake data and help all organizations to work together to meet clients' needs more efficiently.

More statistics can be found in the report which will be publish on the website.

5. In-Camera

None.

6. Approval of Minutes

The Board reviewed the minutes of the May 20, 2021 Annual General Meeting, noting that they were passed at the next Regular Board Meeting held on June 17, 2021.

7. Business Arising from the Minutes

None.

8. New Business

8.1 Presentation of 2021 Audited Financial Statements

The Director of Finance & Asset Management, L. Eluik presented the 2021 Audited Financial Statements, prepared by BDO Canada LLP stating the responsibilities of all parties.

L. Eluik shared that once the Audited Financial Statements are signed they will be posted to our website.

Resolution #AGM-02/22 MOVED BY B. Langner and SECONDED BY L. Shortreed:

RESOLVED THAT the Rainy River District Social Services Administration Board, receive the 2021 Audited Financial Statements from BDO Canada LLP.

Carried.

8.2 Confirm Auditors for 2022

The Board confirmed the auditors for the 2022 calendar year.

Resolution #AGM-03/22 MOVED BY D. Canfield and SECONDED BY D. Brown:

RESOLVED THAT the Rainy River District Social Services Administration Board confirm the appointment of BDO Canada LLP as auditors for the fiscal year ended December 31, 2022.

Carried.

8.3 Staff Recognition Awards/Long Term Service Awards

The Board Chair and CAO acknowledged and congratulated current employees for their years of service, as follows:

- 5 years: Corrine Colvin, Paul Cross, Larry Green, Malcolm Daley, Kevin Douse, Mathew Giasson, Adam Schmidt
- 15 years: Pamela Bodnar, Sandi Wilson
- 20 years: Myrna Jacobs-Beachy, Michelle Jewell, Donna O'Sullivan, Stanley Vlotaros

- 30 years: Jack Kellar
- 35 years: James O’Sullivan

Saving a Life – Robin Pollard, Katrina Michaelis, Kim Murray

The CAO thanked all staff for their ongoing commitment to our organization. It is through their hard work and dedication that allows us to serve clients and patients with integrity and compassion to improve our district.

9. Reports

9.1 CAO 2021 Annual Report

The CAO summarized the RRDSSAB 2021 Annual Report and is proud to bring this report to the public’s attention. Response time targets and actual for EMS are part of the report as is the Housing and Homelessness plan.

The CAO thanked the Board Chair and Vice-Chair for 2021 and the Board going forward for their dedication and commitment. Staff and Management were thanked as well for their hard work and dedication during the past year, especially with the challenges they have faced with the continuation of the pandemic.

Resolution #AGM-04/22 MOVED BY M. Ford and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board receive the *2021 Annual Report*, as presented by the Chief Administrative Officer and Board Chair.

Carried.

9.2 Board Chair 2021 Annual Report

The Board Chair, Debbie Ewald, summarized the 2021 Board Chair Report adding how proud she is of our DSSAB and all the great things it has done for the communities. The Board Chair thanked community partners for their continued support, RRDSSAB management and staff, district municipalities and Board Members for their hard work and dedication.

10. Other Business

None.

11. Open Question Period

Question: Randy Thoms of 93.1 the Border, what is happening with the Child Care rebate?

Answer: The rebates are being calculated and rates will be adjusted accordingly. The Province gave the notice of the program before funding was available. Once the calculations have been adjusted the funds will flow through the providers to the parents. There is no true timeline at this point.

12. Next Meeting

The next Annual General Meeting (AGM) will be held May 18, 2023, with the location to be determined.

13. Adjournment

Resolution #AGM-05/22 MOVED BY J. Gibson and SECONDED BY M. Ford:

RESOLVED THAT the Rainy River District Social Services Administration Board *Annual General Meeting* be adjourned.

Carried.

The meeting was adjourned at 2:20 p.m.



CHAIR



SECRETARY-TREASURER (CAO)

June 16, 2022
DATE APPROVED